



RANGGO SOCIAL

**STEP-BY-STEP GUIDE TO
SETTING UP A BUSINESS
RANGGO ACCOUNT**

www.myranggo.com



Step-by-Step Guide to Setting Up a **Business RANGGO Account**

Everything you need to know to set-up a RANGGO Business Account.

We can't wait to have you join the RANGGO movement!

Follow these simple steps and create your Business Account today.



Step 1

Visit the Play Store via the link below and install the RANGGO App.

Don't forget to select 'Allow Automatic Updates' first by clicking on the three dots in the top right.

<https://play.google.com/store/apps/details?id=com.myranggo>.

Once the App is installed on your phone you are ready to create your RANGGO Business Account.





Step 2

Click on the App to open it and select Sign-up then click Next



Step 3

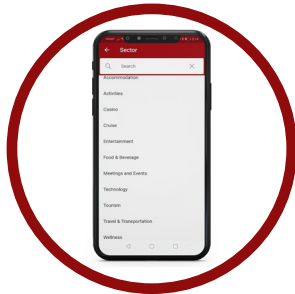
Next Type in the Name of your Company and click Next. It is important to use your Company Name if you have more than one establishment.



Step 4

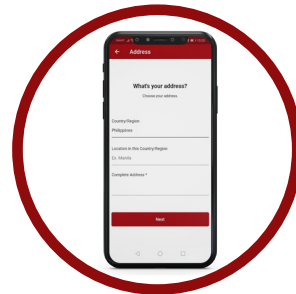
You now need to select the Industry your business comes under. Choose Hospitality and Click Next.





Step 5

Now Repeat the process for Sector and click Next.



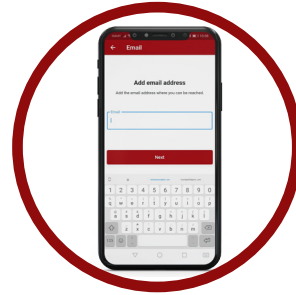
Step 6

Add your establishment Address and click Next.



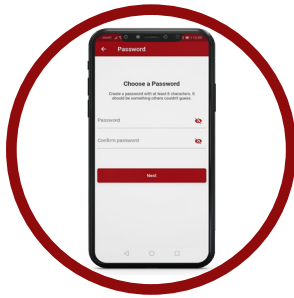
Step 7

Complete your Contact Information and click Next



Step 8

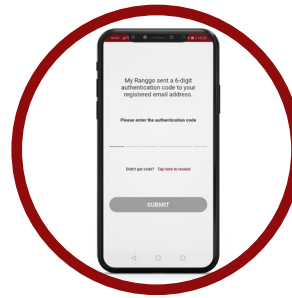
Then add your email address and click Next. A verification code will be sent to your email, so make sure the email address is correct and be ready to check your inbox for the code



Step 9

Finally, Choose a Password with at least 6 characters and confirm that Password. Select Next

Select Save and check your email for your verification code. The code may appear immediately or take 5 minutes. Double check your spam



Step 10

A pop-up will appear for you to enter your Verification Code. Enter the code.

Congratulations! You have created your RANGGO Business Account.



Step 11

Click Proceed to Login and sign-in. You can start using RANGGO immediately.

Once your Business Account is live any of your employees who have also subscribed will be able to link their profile to your business.

If you wish to update and complete your Business Account profile by adding a Cover Photo, Logo and an About section (300 characters only)

Please email us on info@myranggo.com.

Please include your Company Name and "update RANGGO Business Profile" in the subject heading and attach your photos and written content.

This function will be available to business accounts to update themselves very soon.



Thank
You

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info@myranggo.com
www.myranggo.com